**VOLUNTEER COACH ROLE DESCRIPTION**

**Responsible To:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Responsibilities and Duties**

Provide a quality coaching service to athletes through:

1. Planning and managing training sessions.
2. Supervising and managing athletes in competition.
3. Developing technical, tactical and life skills of the athletes you are coaching.
4. Managing resources and equipment.
5. Building a positive, supportive and inclusive team environment that provides for athlete enjoyment, success and challenge.
6. Being a role model and providing leadership.
7. Ensuring the health and safety of the athletes you are coaching.
8. Following all aspects of the Sport NZ coaches’ code of ethics..

***Note:*** *The responsibilities and duties should be as specific as possible and will vary depending on the sport, the age groups of the athletes, and sometimes the nature of the club. The above are examples only; it is important to think carefully about what is required of the coaches and outline it clearly in the role description.*

**Knowledge and Skills Required**

1. Understand the characteristics and needs of the athletes you coach.
2. Understand the components of a training session and of competitions relevant to the athletes being coached.
3. Appropriate communication, management and coaching skills for the athletes being coached.

***Note:*** *Volunteers recruited to a specific position will bring with them skills and knowledge, and hopefully learn a little while volunteering as well. Think carefully about the skills and knowledge required to do the job well and outline them clearly in the section above.*

**Estimated Time Commitment Required & Period of Appointment**

The estimated time commitment required for the role of \_\_\_\_\_\_\_\_\_\_\_\_coach

is\_\_\_\_\_\_ hours per week over \_\_\_\_\_\_\_\_\_ days/weeks.

The Coach is appointed for a \_\_\_\_\_\_\_\_\_\_\_\_\_\_period.